

COUNTY OF FREESTONE

*Commissioners Court
Linda K. Grant, County Judge
Luke Ward, Precinct No. 1
Craig Oakes, Precinct No. 2
Bodie Emmons, Precinct No. 3
Clyde Ridge Jr., Precinct No. 4*



*County Courthouse
Commissioners Courtroom
118 E. Commerce, Rm. 203
Fairfield, Texas 75840
903/389-3335 Phone
903/389-3839 Fax*

APPLICATION FOR MASS GATHERING PERMIT

All applications must be submitted to the Freestone County Judge by the event promoters at least forty-five (45) days prior to the first day on which any event that requires a Mass Gathering Permit will be held.

No application will be considered to have been submitted until it is accompanied by a Non-Refundable Application Fee. Fees are to be paid with Cashier's Check or Money Order, payable to "Freestone County, Texas". The standard application fee for a Mass Gathering Permit is \$200.00 (**Non-Refundable**). Special events that require more extensive review from the Fire Department, the Sheriff, or the Health and Safety Officer may be assessed a reasonable surcharge to compensate for the additional time spent reviewing the application and supporting materials. Applicant's will be informed of any surcharges that may be assessed against an application with ten (10) business days of submitting the application and supporting materials.

Not later than the tenth (10th) day before the event for which an application is filed, the County Judge, or the County Judge's authorized designee, will hold a public hearing to determine whether the application for a Mass Gathering Permit will be granted. Applications may be denied for any reason enumerated in 751.007 *Texas Health and Safety Code*.

All written correspondence regarding this application will be sent by U.S. Mail to addresses provided by the promotor on this application, unless some other method of correspondence is requested in writing by the promotor or property owner.

A new application must be submitted for each event planned. Applicants are encouraged to review Chapter 751 of the *Texas Health and Safety Code* for the comprehensive perspective on the applicability of the Texas law on Mass Gatherings.

County Use Only:

Date Received: _____ Fee Paid: _____ Receipt Number: _____

Permit Number: _____

1. **Event Name:** _____

2. **Event Promoter:** Name: _____

Address: _____

Phone: _____ Fax/Email: _____

3. **Financing:** Submit a financial statement that reflects the funds being supplied to finance the event and each person supplying the funds.

4. **Property:** (a) Property Owner: _____

Address: _____

Phone: _____ Fax/Email: _____

- **Submit a certified copy of the agreement between the promoter(s) and the property owner(s).**

(b) Location of the Property on which the Mass Gathering is to be held:

(c) Description of the property on which the Mass Gathering will be held:

(d) Submit a Site Plan delineating the area where the gathering is to be held, including the following:

1. parking area available for participants/attendees
2. location of entrance, exit, and interior roadways and walks
3. location of all first aid stations and emergency medical resources
4. location, type and provider of restroom facilities
5. location and description of water stations
6. location and number of food stands, and types of food to be served
7. location, number, type and provider of solid waste containers
8. location of operator's headquarters at the gathering
9. a plan to provide lighting adequate to ensure the comfort and safety of participants and staff
10. provisions for allowing health inspectors onsite

5. **Date and time of event:** _____

6. **Crowds:** Maximum number of persons the promoter will allow to attend the event:

- **Submit a plan for how the promoter intends to limit attendance to that number.**

7. **Performers:** Name of Performer _____

Address of Performer _____

Name of Performer's Agent _____

Address of Agent _____

- **Submit a description of each agreement between promoter(s) and performer(s)**

8. Order: (a) Provide a description of preparations being made to provide traffic control

(b) Provide a description of preparations being made to ensure that the event will be conducted in an orderly manner: _____

(c) Will alcoholic beverages be served/ allowed at this event? _____

9. Health & Safety: (a) Provide a description of preparations being made to protect the physical safety of the participants/attendees of the event: _____

(b) Provide a description of preparations being made to provide adequate medical and nursing care to include the number of Emergency Medical Personnel and their qualifications: _____

10. Minors: (a) Do you anticipate a large number of person's under 21 years of age? _____

(b) Provide a description of preparations being made to supervise minors who may attend the event: _____

11. Sanitation: Provide a description of preparations to ensure that minimum standards of sanitation and health will be maintained during the event: _____

Solid Waste Hauler: _____ Phone: _____

Liquid Waste Hauler: _____ Phone: _____

I affirm that all the forgoing information is true and correct.

Applicant's Signature

Date